

Undergraduate Advising FAQ

Section 1: Registration

1. **Why can't I register if there are seats available?**

There are two reasons: (1) we are holding seats for students who need this class to graduate, or (2) there is a wait list, and the next person on the wait list has been offered the seat. Either way, if you cannot register, you will need to sign up for the wait list.

2. **Registration is asking for a permission number. Can you give me one?**

No. Our classes are initially set at the largest size we can accommodate and no additional space is available. As a result, permission numbers are not given out.

3. **I signed up for the wait list. What does this mean?**

Students on the wait list are let in when a registered student drops the class. They are let in either based on when they signed up (earlier sign up means earlier placement) or if the student needs the class this semester in order to graduate.

4. **I signed up for the wait list. When do I get in?**

The wait list is not a guarantee of placement in the class. People are only given a seat when one becomes available. You will be notified by email when a space becomes available for you, and you will be given a few days to respond to the email before your place may be given to someone else.

5. **The wait list is full. How do I get in?**

Once the wait list is full, the class is no longer available. Please find another option, or take the class next semester.

6. **My friend(s) got in off the wait list and I didn't. Why?**

Two reasons: (1) they signed up earlier or (2) they have circumstances that give them priority. Some examples include: they need this class to graduate this semester, they are a statistics major, this class is a prerequisite for other classes, and if they don't take it this semester, they won't be able to graduate on time.

7. **I signed up for the wait list a long time ago. When do I get in?**

The wait list is not a guarantee of placement in the class. People are only given a seat when one becomes available.

8. **I really need this class. Who can I talk to about getting me in?**

Our classes are in high demand. Priority in registration is given to seniors, then juniors, and so on. Most classes are open when you need to register if this is the last semester you can take this class. If not, you may get in off the wait list. Many students feel that this semester would work best for this class, but we have to prioritize those students who

truly need this class to graduate. If you try to circumvent the wait list system by contacting advisers or administrators, you may not receive a response.

9. When I met with an adviser, they recommended this class, but now I can't get in. Why not?

Our classes are in high demand. While we understand this course may best fit your career goals, we do have to prioritize classes for stat majors and for other majors who require this class. Please look for other options.

10. I am a statistics major who was not able to register at my designated time, either due to finances or because I am a new transfer. Everything is now closed. What can I do?

Please go on wait lists. We do hold seats for statistics majors, but once they are full, there is not much we can do. Please recognize that failure to register at your first possible chance may limit your ability to register for classes you need.

11. I'm a statistics major and I can't register. Can you remove my hold?

If you are in CLA: Please come to walk in advising hours to fill out your major declaration form. Hours are given at <http://www.stat.umn.edu/ugrad/officehours.html> . If you have already filled out this form, please contact your CLA student community adviser.

If you are in CSE: You should have had your hold removed when you attended the welcome event. If you did not attend, please come to walk in advising hours to get the hold removed:

<http://www.stat.umn.edu/ugrad/officehours.html>

If you did attend the welcome event, please contact your CSE general adviser.

Section 2: Declaring a major

1. What classes are needed for a major?

Please see our website: <http://www.stat.umn.edu/ugrad/bachelors.html>

If there are still questions, please come to walk in advising.

2. I'm in CLA—how do I declare a major or minor?

Please come to walk in advising hours as listed here:

www.stat.umn.edu/ugrad/officehours.html

You will fill out a major declaration form, which needs to be returned to 16 Johnston Hall.

3. I'm in CSE—how do I declare a major?

Please follow the directions outlined on the CSE website:

http://cse.umn.edu/services/advising/CSE_CONTENT_188758.php

4. I'm not in CLA or CSE. How do I declare a major?

If you want to add statistics as a second major, please attend walk in advising hours and fill out a major declaration.

If you would like to earn a BA in statistics, and therefore change colleges (or earn degrees in your college and CLA), you will need to transfer to CLA first, then fill out a major declaration.

More information about inter-college changes and additional majors can be found here: <https://cla.umn.edu/future-students/transfer-cla/what-type-transfer-student-am-i>

Please talk to a transfer specialist in CLA if you have additional questions about changing colleges.

5. I've declared a major or minor. Why isn't it showing up on my APAS report?

After declaring the major or minor, there are additional steps of approval, which may take up to a week. If you filled out the form for a major during advising, but did not bring the form to 16 Johnston, please do so immediately. If you applied more than two weeks ago, but the major/minor is still not showing up, please come to walk in advising hours to try to determine what happened: <http://www.stat.umn.edu/ugrad/officehours.html>

Section 3: Declaring a minor

1. What classes are needed for a minor?

You currently need 4 classes, and two must be at the 4XXX to 5XXX level. One class may be outside the statistics department, but you will need approval for that class from the academic adviser. Stat 1001 does not count for a minor, and you can only apply one introductory statistics course.

2. I'm in CLA. How do I declare a minor?

Please come to walk in advising hours to apply for the minor. The adviser will need your student id # and the courses you would like to apply to the minor. Hours are given at <http://www.stat.umn.edu/ugrad/officehours.html>

3. I'm not in CLA. How do I declare a minor?

If you want to add a statistics minor, please attend walk in advising hours and an advisor will complete a minor declaration: <http://www.stat.umn.edu/ugrad/officehours.html>. Be aware that, because of demand, you may have to wait and may not be able to see an adviser.

4. I've declared a major or minor. Why isn't it showing up on my APAS report?

After declaring the major or minor, there are additional steps of approval, which may take up to a week. If you filled out the form for a major during advising, but did not bring the form to 16 Johnston, please do so immediately. If you applied more than two weeks ago, but the major/minor is still not showing up, please come to walk in advising hours to try to determine what happened: <http://www.stat.umn.edu/ugrad/officehours.html>

Section 4: Transfer credits

1. **Some or all of my classes at my previous university are not showing up as meeting requirements.**

Courses from other universities that may transfer as Statistics courses must be evaluated by the Statistics faculty before they can be accepted as equivalent to the courses offered here. Requesting evaluation of a course is easy, and the starting point is with your college advising system. See <http://www.stat.umn.edu/ugrad/xfer.html> for the procedures you need to follow.

2. **My friend got different transfer equivalencies than I did, and we took the same courses. Can you fix this?**

Academic advisers have no authority over transfer course determinations. Course evaluations may be based on your program at your previous university as well as your major at our university. You are welcome to ask for your course to be re-evaluated following the procedure outlined at <http://www.stat.umn.edu/ugrad/xfer.html>.

3. **I don't have a syllabus for my class. What can I do?**

Present as much official information from your former university. Be aware that you may not be able to get the transfer equivalency you feel is appropriate without adequate documentation

Section 4: Graduation clearance and graduation requirements

1. **I've taken all the courses necessary for graduation, but APAS says I'm a couple credits short. What can I do?**

This often happens because courses transferred in from another University have fewer credits than their equivalencies here. Your CLA student community adviser or CSE general adviser will contact your academic adviser to solve this problem.

2. **I can't get into the statistics elective I discussed with my adviser. What can I do?**

Our classes are in high demand, and our statistics electives are taken by graduate students as well as undergraduates. Please recognize that, other than Stat 5302, no one 5XXX-level elective course is required for graduation. Please consider other options.

3. **What are technical electives?**

If you are in CSE, you are required to take 10 credits of "technical electives" in a related field. Many students choose courses in Math, Economics, Public Health, or Computer Science, but other courses have been approved. In addition, courses can be from more than one department.

4. **I'm in CSE. How do I get my technical electives to show up in APAS?**

Please go to walk in advising hours to fill out the APAS adjustment form. Walk in advising hours are listed here: <http://www.stat.umn.edu/ugrad/officehours.html>.

5. **I'm in CSE. What lab science classes do I need to take?**

You are required to take 3 classes with lab, in at least two different fields.